


DISCLOSURE DIVISION

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- ☒ **WAIVER REQUEST**
☐ **ANSWER**
☐ **RECONSIDERATION REQUEST**
☐ **UNTIMELY**

DATE: 10/1/2021

DOCKET #: 2021-861

Ashley Wimberley, Director
Disclosure Division

FILER INFORMATION

Name: Stephanie M. Webb Guileyardo
Address: 7735 Menlo Drive, Baton Rouge, LA 70808
Office/Position: Capital Area Human Services District
of Disclosures/Amendments Filed with Agency: 2
Years Covered: 2019-2020
Final Report: No

REPORT INFORMATION

Name of Report: Tier 2.1 Annual Personal Financial Disclosure covering calendar year 2019
Report ID: PFD21005929
Original Due Date: 7/6/2020
NOD Received: 4/24/2021
NOD Signed by: Agent-Mail Carrier - T.Jones H46 for Covid-19
PFD/Answer Due Date based on NOD: 5/4/2021
PFD/Answer Filed: 5/10/2021

LATE FEE INFORMATION

Amount of Late Fee: \$300
Days late from receipt of NOD: 6
Total days late from initial due date: 308
Late Fee Order Received: 7/31/2024
Payment/Waiver Request Due Date: 8/20/2021
Waiver Request Received: 8/10/2021

COMMENTS:

Stephanie Webb Guileyardo is requesting a Waiver for the late filing of her 2019 Annual PFD. Mrs. Webb Guileyardo stated she has been employed by the Dept. of Corrections, Division of Probation and Parole for the 24 years and during the time the 2019 PFD's were due, she was responsible for a portion of her departmental response to the COVID-19 Pandemic. Starting May 23, 2020, she was working nearly 24 hours a day, 7 days a week, and was responsible for the coordination of all state Probation and Parole Officers providing security for inmates housed in area hospitals. She coordinated safe movement of officers from one part of the State to another and movement of inmates from hospital to hospital or returning to their assigned facility. During this time, she also maintained her regular role as Reentry Program Manager — acting as point of contact for officers, service providers and all formerly incarcerated persons returning to the Baton Rouge and the Feliciana area. She tried to submit her financial disclosure on time, but unforeseen circumstances prevented her from making the deadline. She serves as a volunteer Capital Area Human Services District Board Member and asks the Ethics Board to waive her late fee assessment.

OTHER LATE FEE INFORMATION

Disclosure Statements:

- Other Outstanding Statements: No
- Other Outstanding Late Fees: No
- Prior Late Fees: No
- Reassessed Late Fees: No

Campaign Finance:

- Outstanding Late Fees: No
- Prior Late Fees: No

August 9, 2021

Louisiana Board of Ethics
Post Office Box 4368
Baton Rouge, Louisiana 70821

RE: Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2019
Capital Area Human Services District
Late Fee Assessment – Report PFD21005929

To whom it may concern:

I am requesting waiver of the \$300.00 fee assessed after my personal financial disclosure statement was submitted 6 days past the due date.

I have been employed by the Department of Corrections, Division of Probation and Parole for the past twenty-four years. During the time the financial disclosure was required to be turned in, I was responsible for a portion of our departmental response to the COVID 19 pandemic. Starting May 23, 2020, I was working nearly 24/7 and responsible for the coordination of all state Probation and Parole Officers providing security for inmates housed in area hospitals. I coordinated safe movement of officers from one part of the State to another and movement of inmates from hospital to hospital or returning to their assigned facility. During this time, I also maintained my regular role as Reentry Program Manager – again acting as point of contact for officers, service providers and all formerly incarcerated persons returning to the Baton Rouge, West Baton Rouge and Feliciana area.

I did try to submit my financial disclosure on time; however, unforeseen circumstances of the time did prevent me from making the deadline. I volunteer as a member with Capital Area Human Services District and I pray that I do not have to pay \$300 to remain a member. I can only offer my sincere apology for the delay and ask that the Board of Ethics see fit to grant this waiver.

Thank you for your consideration.

Sincerely,



Stephanie Webb Guileyardo



Unknown @Port 9100

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